

## MEETING MINUTES

**Committee:** Oneida County Efficiency Team  
**Place:** Oneida County Courthouse – 1 S Oneida Ave  
Rhineland, Wisconsin  
Second Floor – Committee Room 2 (RM C202)  
**Date:** Tuesday, November 29th, 2016, 11:30 A.M.

**Team Members:** Robb Jenson, County Board Supervisor/Liaison to Team; Michael Romportl, Land Information Director/Staff Liaison; Margie Sorenson, Finance Director; Jack Flint, ITS Director; Lisa Charbarneau, Human Resource Director; Daniel Hess, Sheriff Department Chief Deputy; Lu Ann Brunette, Building and Grounds Facilities Director; Dianne Jacobson, Department on Aging Director.

**Call to order.** Jensen called meeting to order at 11:39 AM in accordance with the Open Meeting Law noting that the meeting notice had been properly posted and the location is handicap accessible. Burnette excused absence.

**Approve agenda for today's meeting.** Motion by Charbarneau/Sorenson to approve agenda. All Aye

**Approve minutes of November 1<sup>st</sup>, 2016.** Motion by Jacobson/Flint to approve minutes. All Aye.

**Announcement by Teams Liaisons.** Nothing to report.

**Review responses from departments pertaining to scoring, program descriptions and suggestions for program efficiencies and other comments.** Romportl reviewed the few email comments that were received from Departments. The Committee recommended inviting Departments to meet with the Committee individually if they have other concerns with the scoring or ranking of their programs and the Department should be prepared to address specific questions and scores.

**Review of draft final report of Efficiency Team.** The Committee recommended that Departments update the shared equipment list and to have Departments review their program descriptions and create or edit what they submitted so others using the document will be able to understand what a program does.

**Public Comments.** None.

**Date of next meeting and items for agenda.** December 6<sup>th</sup>, 11:30.

**Adjournment.** Motion by Charbarneau/Sorenson to adjourn at 12:45 P.M. All Ayes

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Robb Jenson County Board Supervisor/Liaison

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Michael J Romportl Land Information Director/Staff Liaison